

Housing & Residential Education Policy and Agreement regarding Emotional Support Animals

University policy re. animals on campus

<http://www.regulations.utah.edu/administration/3-231.html>

Purpose

To provide for a mutually supportive environment for leashed animals, service animals, the people they accompany and the community at large on campus at the University of Utah.

References

Salt Lake City Code, Chapter 8, Animals
Salt Lake County Code Ordinances, Chapter 8, Animals

Policy

Animals on Campus

1. All animals on campus must be on a leash and under the constant supervision and control of their owner/guardian at all times.
2. Except for service animals, no animals are permitted in University buildings or facilities.
3. No animal may be left unattended at any time on campus. No animals may be tied or tethered to any University property, including, but not limited to buildings, railings, bike racks, fire hydrants, fences, sign posts, benches, and trees.
4. Animals are not permitted in flower gardens/beds or fountains.
5. Animals may not disrupt or interfere with University activities, including but not limited to teaching, research, service or administrative activities.
6. Owners/guardians are responsible for cleaning up after their animals. Owners/guardians are strictly liable for any damage to property or injury to persons caused by their animals.
7. Owners/guardians must comply with all state, county and city laws pertaining to animal control while on campus.

Violations of Policy

1. Any person may contact the University Police dispatch to report a violation of this policy.
2. Owners who violate this policy may be given a citation by University Police or Salt Lake City or Salt Lake County animal control officers and/or their animals may be impounded.
3. Violation notices will be processed and settled through the offices of Parking and Transportation Services in accordance with the rules governing parking violation notices.
4. Violation notice fees must be paid within seven (7) working days. After the seven-day period, additional fees or penalties will be invoked.
5. Failure to settle violation notice fees by students may result in registration or transcript holds or referral to the Student Behavior Committee for appropriate disciplinary action.
6. Unsettled violation notice fees may be withheld from the paychecks of faculty and staff.
7. Faculty or staff who chronically or flagrantly violate this policy may be referred to the appropriate University committee or administration for disciplinary action.
8. Failure to settle violation notice fees by nonuniversity owners/guardians may result in civil or criminal penalties.

Animals Used for University Activities

This policy does not apply to animals used by the University for teaching, research, therapeutic or other authorized University activities.

Student Apartments

The appropriate bodies may adopt more stringent policies regarding animals in University Student Apartment areas.

Housing & Residential Education Emotional Support and/or Service Animal Policy Addendum

Housing & Residential Education and Summer Conferences is pleased to support your academic and personal success by accommodating your request for a service/emotional support animal. In order to ensure a safe, healthy and positive living environment for all individuals in our campus living community, you have sole responsibility for the care and supervision of your service animal. Please indicate your understanding of this responsibility by completing this Service Animal Agreement.

Students are required to seek accommodation through the Center for Disability Services. Individuals must receive approval from Summer Conferences PRIOR to bringing the animal to campus.

Housing Application & Reservation Process

1. In consultation with the Center for Disability Services, Summer Conferences has the ability to restrict housing locations where students with emotional support animals are eligible to live.
2. Individuals who have an approved emotional support animal will need to apply for housing through the Summer Conferences website.
3. Summer Conferences reserves the right to check the living area to assure the health and welfare of the animal and community.

Responsibility for Animal

1. The individual is responsible for the actions of their animal at all times. If the animal creates a disturbing living environment for other residents, the complaint will be addressed through Summer Conferences.
2. Guest is responsible to comply with the university policy regarding animals on campus within the housing area.
3. Guest must present to Summer Conferences at the time of reservation documentation of vaccination records.
4. Animal abuse will be taken seriously. An animal that shows signs of neglect will be taken to an animal rescue center, at the expense of the resident.
5. Caged/created animals must stay in a cage/crate except when the owner is present and/or attending to the animal. Cages/crates must be cleaned of animal waste on a daily basis.
6. Guest will provide yearly documentation to Summer Conferences detailing that all required vaccinations are current.
7. Guest will provide documentation to Summer Conferences of an annual clean bill of health from a licensed veterinarian. The guest understands that Summer Conferences has authority to direct that the animal receive veterinary attention.
8. Guest will license the animal with the City of Salt Lake.
9. The animal will wear a vaccination tag and a license tag at all times.
10. The animal is to be of no threat to anyone living in the community. The guest understands the animal must not show aggression towards individuals or staff assisting in the community. The animal must not have been the subject of any past police report or report by any other safety or security official because of a display of aggression. Aggressive or repeatedly disruptive animals may be required to be removed from Summer Conferences and/or other facilities. Repeated barking is considered to be disruptive.
11. Guest is responsible for maintenance of the animal, and must maintain the animal such that there are no offensive odors permeating from the unit. Flea control is essential and adequate measures need to be taken. If a flea problem arises, this agreement will be null and the guest will bear the expense of eradicating the fleas through the Summer Conferences contracted exterminator.
12. The animal needs to be house broken.
13. Guest is responsible for any and all damage done to the room by the animal as well as the cost for any additional sterilization cleaning necessary in order to prepare the room for the next guest. These charges will be assessed to the guests account and will be deducted from your cleaning deposit or billed to the group's master account. Failure to pay said charges will result in late fee charges and the account being forwarded to collections.

14. Guest is responsible for the health and welfare of the animal by feeding it properly, making sure it gets the proper exercise and is given ample time to eliminate its personal waste.
15. Guest is responsible for cleaning up after the animal when it defecates. The guest understands that waste must be cleaned up immediately to protect small children as well as adults and grounds workers.
16. Animals are intended to remain in the bedroom of the suite or apartment, not the common areas of the suite or apartment such as the kitchen, living room, hallway, etc. other than to take the animal(s) outside of the building.

Entrance into Room

Summer Conferences staff along with Environmental Health & Safety staff post notices and do routine checks within housing spaces for preventative maintenance measures as well as safety checks. If upon entry, the animal is found not to be in a cage/crate, the guest will be required to contact Summer Conferences staff to arrange an appointment when the guest can be present.

Liability

1. If at any time the animal is replaced for any reason with another animal, I will notify Summer Conferences and get approval for the new animal.
2. I will obey all city and county animal laws.
3. All liability for the actions of the animal is the responsibility of the owner and not the University. It is recommended that owners carry renters insurance to cover liability for injury to others.

Type of Animal _____

Breed: _____ Weight: _____ Sex: _____

Name of Animal _____

In the event I am not able to care for the animal and am unable to find immediate care for the animal, the animal should be boarded at:

Name: _____

Address: _____

Phone: _____

I, _____, understand the terms and procedures of this policy stated above and agree to these terms. I agree to fulfill my responsibilities, financial and procedural, during my occupancy within a Summer Conference facility while a resident thereof.

Guest Signature	Printed Name	Date
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Summer Conferences	Printed Name	Date
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Office

Documentation of shots/overall health of animal received?, staff initials _____ date _____

Accommodation request received from Center for Disability Services, date _____

Email accommodation request, documentation, and the signed policy addendum to summer-housing-2019@universityguesthouse.com